

NOTICE TO VACATE

(Please complete in block letters)

I _____ hereby give notice to vacate flat/house no _____ at address _____ on _____ 20____ and acknowledge that I am responsible for the rental until _____ 20____ should MidCity not succeed in finding a suitable tenant after I have vacated the premises.

I acknowledge that I remain responsible for payment of a rental surcharge due to late notice as defined in my lease agreement.

Cell : _____
 Cell Spouse : _____
 Telephone (W) : _____
 My future address : _____

 Tenant Number : _____
 Rental Amount : _____

 Signature

 Date

OFFICE USE ONLY	
Date Notice Received	: _____
Vacating Date	: _____
Available Date	: _____
Responsible Date	: _____
Late notice Fee	: _____
Inspection Fee	: _____
Processed By	: _____
Date	: _____